**(Declaration regarding engagement of Key Personnel)**

**(*on company’s letter head*)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Consultant’s Name and Address:** |  |  | **To:** | | |  | |  | | |  | | | |  |  | |
|  | | | | Engineer-In-Charge | | | | |  | | |  | |  | | |
| **Name :** |  | | | Central Transmission Utility of India Ltd., | | | | | |  | | |
| **Address :** |  | | | "Saudamini", Plot No. 2, Sector 29 | | | | | |  | | |
|  |  | | | Gurgaon (Haryana) - 122001 | | | | | | | |  | |  | | |
|  |  | | |  |  | |  | |  | | |  | |  | | |

Dear Sir,

1. With reference to contract agreement signed between us on xx.xx.xxxx for ……(Package Name)….., we hereby confirm that following key personnel have carried out the requisite activities under the contract and were involved in preparation of monthly report for the month …….., 2022:

|  |  |  |  |
| --- | --- | --- | --- |
| Sl.no. | Key Personnel | Name | Signature |
| 1. | Project Manager cum Team Leader |  |  |
| 2. | Substation Expert |  |  |
| 3. | Transmission Line Expert |  |  |

2.0 We understand that any false declaration and/or misrepresentation of facts and/or furnishing of false information may lead to termination of Contract/our debarment from participation in Employer future tenders and that our Contract Performance Guarantee may be forfeited besides other actions as deemed to be appropriate as per the provisions of Contract Agreement/Integrity Pact.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date :** |  | **Printed Name :** |  |
| **Place :** |  | **Designation :** |  |